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North Eastern Regional Power Committee

(Conduct of Business) Rules, 2024

CHAPTER-I

GENERAL

[July 2024]

1. Short title and commencement

- 1.1** Ministry of Power (MoP), Government of India (GoI), under the provision of Section 2, Subsection 55 of the Electricity Act, 2003 vide Resolution F.No: 23/21/2021-R&R dated 3rd December 2021 and corrigendum dated 17th December 2021 published in the Gazette Of India has established the North Eastern Regional Power Committee herein after referred to as NERPC comprising States of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland & Tripura.
- 1.2** Drawing powers from the para (9) of the aforesaid GoI Resolution, the NERPC hereby makes the following rules called “North Eastern Regional Power Committee (Conduct of Business) Rules,2024” (hereinafter referred to as ‘CBR’).
- 1.3** These rules shall come into force from the date of its approval by the NERPC and shall remain in force unless otherwise modified and shall supersede previous CBR of NERPC.
- 1.4** Chairperson, CEA approved Standard Operating Procedure (SOP) (Annexure-I) for budgeting and expenditure of RPCs communication dated 01.05.2023 and amendment thereof shall for part of North Eastern Regional Power Committee (Conduct of Business) Rules.

2. Definitions

- 2.1** In these Rules unless the context otherwise requires:

a) ‘Act’ means the Electricity Act, 2003.

- b) 'Agenda' means the list of business items proposed to be transacted at a meeting of the Committee or Sub-Committee.
- c) 'Authority' means Central Electricity Authority (CEA)
- d) 'CBR' means 'North Eastern Regional Power Committee (Conduct of Business) Rules, 2024'
- e) 'Commercial Sub-Committee (CC)' means a sub-committee constituted by the NERPC to consider commercial related issues.
- f) 'Commission' means the Central Electricity Regulatory Commission (CERC).
- g) 'Committee' means the North Eastern Regional Power Committee (NERPC) constituted by the Central Government under Sub-Section (55) of Section 2 of the Act.
- h) 'CTU' means Central Transmission Utility.
- i) 'NERLDC' means North Eastern Regional Load Despatch Centre.
- j) 'IEGC' means the Indian Electricity Grid Code regulations by CERC.
- k) 'Meeting' means a meeting of the Committee or Sub-Committee convened by the Head of the Secretariat or any member authorized to convene a meeting in the absence of the Head of Secretariat.
- l) 'Member' means the member of the NERPC as per GoI Resolution.
- m) 'NCT' means National Committee on Transmission
- n) 'NLDC' means National Load Despatch Centre.
- o) "Non Regular Member" means non-members who are participating in the meetings of NERPC and availing the services of NERPC.
- p) 'NPC' means National Power Committee constituted by MoP, GoI to resolve the issues among RPCs.
- q) 'Operation Coordination Sub-Committee (OCC)' means a sub-committee constituted by the NERPC to consider all issues related to operation of the regional grid.
- r) 'POSOCO' means Power System Operation Corporation Limited.
- s) 'Protection Sub-Committee (PC)' means a sub-committee constituted by the NERPC to consider all power system protection related issues.
- t) 'Rule' means North Eastern Regional Power Committee (Conduct of Business) Rules, 2024.

- u) ‘Sub-Committee’ means the sub-committee constituted by NERPC to guide and assist it in conducting the functions assigned to it.
- v) ‘Technical Coordination Sub-Committee (TCC)’ means a sub-committee constituted by the NERPC to assist the NERPC on all technical, commercial and other matters.
- w) ‘NeTeST Sub-Committee’ means a sub-committee constituted by NERPC to consider all issues related to Telecommunication, SCADA and Telemetry.
- x) “Year” means a financial year.

2.2 Words and expressions used in these rules and not defined herein but defined in the Act or any other regulations specified by the Authority or the Commission shall, unless the context otherwise requires, have the meanings assigned to them under the Act or other regulations specified by the Authority or the Commission, as the case may be.

2.3 Reference to any Acts, Rules and Regulations shall include amendments or consolidation or re-enactment thereof.

3. Functions of NERPC

3.1 Clause 29 (4) of the Act provides that “the Regional Power Committee in the region may, from time to time; agree on matters concerning the stability and smooth operation of the integrated grid and economy and efficiency in the operation of the power system in that region.”

3.2 As per Clause-6 of the MoP Resolution dated 3rd December 2021 NERPC shall carry out following functions:

- (1) To undertake Regional Level operation analysis for improving grid performance.
- (2) To facilitate inter-state/inter-regional transfer of power.
- (3) To facilitate all functions of planning relating to inter-state/intra state transmission system with CTU / STU.

(3A) To provide views on the inter-state transmission system planned by CTU within 45 days of the receipt of the proposal by the concerned RPC. The views of RPC will be considered by National Committee on Transmission for sending their recommendation to Ministry of Power for approval of new inter-state transmission system.

- (4) To coordinate planning of maintenance of generating machines of various generating companies of the region including those of inter- state generating companies supplying electricity to the Region on annual basis and also to undertake review of maintenance programme on monthly basis.
- (5) To undertake planning of outage of transmission system on monthly basis.
- (6) To undertake operational planning studies including protection studies for stable operation of the grid.
- (7) To undertake planning for maintaining proper voltage through review of reactive compensation requirement through system study committee and monitoring of installed capacitors.
- (8) To evolve consensus on all issues relating to economy and efficiency in the operation of power system in the region.

3.3 NERPC shall discharge the functions envisaged in Regulations, IEGC and orders of CERC, CEA Regulations, Orders of MoP, GoI Resolution issued from time to time.

3.4 NERPC may decide any function for itself, from time to time.

4. Chairperson of NERPC

The chairperson of NERPC would be nominated as per GoI Ministry of Power Resolution F.No: 23/21/2021-R&R dated 3rd December 2021, as amended from time to time and as per the established practices and precedents set forth in NERPC.

5. Secretariat of NERPC

5.1 Clause-8 of MoP Resolution dated 3rd December 2021 specifies that: “The Committee shall have a Secretariat of its own which will be headed by the Member Secretary of the Committee. The Member Secretary as well as other staff for the

Secretariat shall be provided by the Central Electricity Authority in the manner as was being provided to the erstwhile North Eastern Regional Electricity Board.”

5.2 Secretariat shall perform the following duties namely:

- a) To be the nodal point for all communications with NERPC.
- b) Assist NERPC for discharging all the functions of NERPC.
- c) Keep custody of records of proceedings, of the Committee, Sub- Committees, Task Force and Working Groups of the NERPC.
- d) Prepare agenda for the Committee and Sub-Committee meetings.
- e) Prepare minutes of Committee and Sub-Committee meetings.
- f) Take follow-up action on the decisions taken in the Committee &Sub- Committee meetings.
- g) Maintain archive of data and information pertaining to operational matters, commercial accounting, protection system and communication system of the regional power system.
- h) Collect information/data from constituent members or other offices, companies, firms or any other party as-may be directed by the Committee, such information as may be considered useful for the efficient discharge of functions of the Committee under the Resolution and Place the information before the Committee and its sub-committees
- i) Discharge functions assigned to it by MoP, CEA and CERC.

5.3 The duties and responsibilities envisaged under CEA Regulations, Indian Electricity Grid Code (IEGC), Regulations made by CERC, NERPC Resolution, from time to time, shall be carried out by the Member Secretary, NERPC Secretariat.

5.4 Manpower

5.4.1 As per MoP Resolution 3rd December 2021, CEA shall provide the officers and staff to man the Secretariat as was being provided to the erstwhile North Eastern Regional Electricity Board. However, as and when CEA is unable to depute the requisite number of Group “A” or Group “B” Officers, the vacant posts other than Member Secretary, shall be got filled up by

drawing officers from constituents (only from Central/State utilities) on loan/ diversion basis until CEA provides the Officers.

5.4.2 As and when CEA is unable to provide requisite number of Group “C” or “D” officials, the vacant posts shall be got outsourced through competitive bidding route for a period up to two (2) years or until CEA provides the manpower.

5.4.3 Member Secretary is also empowered to appoint personnel for a short period up to three (3) months. The expenditure shall be borne from NERPC Establishment Fund.

5.4.4 NERPC may avail the service of adequate number of persons, experts or consultants for specific task. The expenditure shall be borne from NERPC Establishment Fund.

6. Reimbursement of annual expenditure of NERPC Secretariat

6.1 NERPC Secretariat shall maintain two funds, namely, ‘NERPC Establishment Fund’ and ‘NERPC Board Fund’.

6.2 ‘NERPC Board Fund’ shall be utilized to meet the expenses related to sub-committee meetings, any other meetings deemed necessary, workshops, training, etc. and other expenses as approved by the Committee.

6.3 All expenditure of heads for Secretariat expenses other than “Salary” shall be met from “NERPC Establishment Fund”. CEA shall provide budget to RPCs for “Salary” head only.

6.4 The Constituents shall deposit the contribution on annual basis by the end of April every year in the Bank Accounts of both the funds, opened and operated by NERPC Secretariat in a schedule commercial bank, the amount intimated by NERPC Secretariat. Surplus of a particular year would be retained in the NERPC

Establishment Fund/NERPC Board Fund or as decided by the Committee.
Management of surplus fund shall be at the sole discretion of the Committee.

- 6.5** The Committee shall decide and collect contribution amount from their member organizations after approval of the Committee.
- 6.6** All the Members of NERPC except CEA, NLDC, CTUIL and NERLDC shall contribute in the funds in the beginning of the financial year, in the manner as agreed by the Committee.
- 6.7** The Committee shall finalize its annual Internal Budget (except salary) and get its approval in committee meeting. Quarterly expenditure from both the funds would be put up in the NERPC meeting regularly for intimation / approval.
- 6.8** Any deficit or additional requirements would be reimbursed by Constituents under approval of the Committee.
- 6.9** The “NERPC Establishment Fund”, shall be operated by NERPC Secretariat in line with the Chairperson CEA approved “Standard Operating Procedure” (SOP) [refer Annexure-I].
- 6.10** Expenditure from both the Funds created shall be made with the approval of Member Secretary, NERPC.
- 6.11** The statement(s) of the fund shall be verified by the officer nominated by Member Secretary, NERPC. The officers nominated shall be other than the officers handling the fund. The Member Secretary, NERPC will approve the statement of the fund before placing the same to auditor.
- 6.12** The fund shall be got audited every year by nominated member(s) among the constituents by the Committee.
- 6.13** Audited Report shall be put up to Committee for perusal.

7. Constituents' obligation to furnish data / information to the Secretariat of NERPC

7.1 As per CEA Regulations Grid Standard 2010, clause (15)

- (a) All real time operational data as required by the Appropriate Load Despatch Center shall be furnished by the Entities.
- (b) All data required by Regional Power Committee, in discharge of the responsibilities assigned to it, shall be furnished by Regional Load Despatch Centre (RLDC).
- (c) All operational data, including disturbance recorder and event logger reports, for analyzing the grid incidents and grid disturbance and any other data which in its view can be of help for analyzing grid incident or grid disturbance shall be furnished by all the Entities within twenty-four hours to the Regional Load Despatch Centre and concerned Regional Power Committee.
- (d) All equipment such as disturbance recorders and event loggers shall be kept in healthy condition, so that under no condition such important data is lost.
- (e) A real time operation display of the grid position shall also be made available to the Regional Power Committee by Regional Load Dispatch Centre.
- (f) Regional Load Dispatch Centre shall classify the grid incidents and grid disturbances according to regulation 11, analyse them and furnish periodic reports of grid incidents and grid disturbances to the Regional Power Committee which shall recommend remedial measures to be taken on the Report of Regional Load Despatch Centre to prevent recurrences of such grid incidents and grid disturbances.

7.2 The constituents of the region shall make available to the Secretariat all the data / information required by the Secretariat to discharge all its functions or to carry out any other responsibility/function assigned to it by the Authority/Commission/Committee

8. Website of NERPC

The NERPC website shall be maintained by NERPC Secretariat.

CHAPTER - II

METHODOLOGY TO DISCHARGE THE FUNCTIONS

- 9.** NERPC to resolve the issues by evolving consensus relating to economy and efficiency in the operation of power system in the region. Chapter-III deals with the procedure for conducting NERPC Meeting as well as all other Sub-Committee meetings of NERPC.
- 10.** Para (10) of GoI Resolution dated 03.12.2021 and subsequent Corrigendum dated 17.12.2021 provides: “The Committee may constitute its Sub-Committees, Task Forces, Ad-hoc Committees and Standing Committees, as deemed necessary for efficient functioning. It may also set up, if required, Groups/ Committees of eminent experts to advise it on issues of specific nature. The level of the representative to the Sub-Committees etc. would depend on the nature of the issue concerned.”
- 11.** Wherever a Sub-Committee is constituted to discharge the functions of NERPC on a regular basis, NERPC shall constitute such sub-committee(s) by making a separate regulation.
- 12.** Wherever, Sub-Committees, Task Forces, Ad-hoc Committees and Standing Committees or Committee, Groups/ Committees of eminent experts is constituted to discharge a one-time job; NERPC or Sub-Committee constituted by it, shall constitute it through a resolution passed respectively in NERPC meeting or Sub-Committee meeting.

CHAPTER-III

PROCEDURE FOR CONDUCTING NERPC MEETING

13. Place and date of NERPC Meeting

13.1 The place and date of the meeting will be decided by Member Secretary, NERPC in consultation with Chairperson, NERPC .

13.2 Meetings will be hosted by the member organization as per the roster prepared by Member Secretary, NERPC in consultation with the members of the NERPC. Member Secretary, NERPC may convene a meeting at short notice on any urgent matter in consultation with Chairperson of the Committee.

13.3 The host member organization shall incur its expenditure.

13.4 When the turn for hosting NERPC meeting comes to a State as per above roster, existing members of NERPC from that State (excluding IPPs in the State) shall decide amongst themselves as to who will host the meeting or whether the meeting will be hosted jointly by all members from that State or a group of members.

13.5 In case the situations are not conducive for physical meetings, the meetings will be conducted through Video Conferencing.

14. Notice for the NERPC Meetings and Agenda

14.1 Notice for the Committee meetings shall be issued by Member Secretary, NERPC at least 10 / 15 days in advance in consultation with Chairperson NERPC. In case of emergency meeting required to be conducted to carry out urgent business, notice of one week is to be given.

14.2 The Agenda points for the meeting shall be sent to the Member Secretary by the members at least 15 days in advance of the meeting. The Member Secretary, NERPC

shall finalize the agenda and circulate the same to all its members at least 7 days in advance and also post it on the website.

14.3 Agenda for the Committee meeting shall generally be put up after discussions in Technical Co-ordination Sub-Committee (TCC). Agenda items can be put up directly only in the cases involving urgent matters/policy issues.

14.4 Member Secretary, NERPC may also put any agenda involving urgent matters/policy issue directly in consultation with Chairperson, NERPC. The same will be circulated/ uploaded on website at least 1-3 days prior the Meeting.

15. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of NERPC or Sub-Committees shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

16. Re-scheduling / Cancellation of Meeting

If a meeting is required to be rescheduled or cancelled, the same shall be intimated to the members at the earliest by telephone/ e-mail and also posted on NERPC Website.

17. Periodicity of NERPC Meetings

The NERPC shall meet at least once in six months. However, the Committee may meet to discuss any issue as and when required in consultation with Chairperson, NERPC.

18. Quorum of NERPC Meeting

18.1 The quorum of the meeting shall be 50% of its members for routine business and a quorum of 75% for amendments to North Eastern Regional Power Committee (Conduct of Business) Rules, 2024. The Members may nominate their representatives to represent NERPC meetings through official communication and the representative would be considered as quorum

18.2 Only Members of NERPC & TCC and NERPC Secretariat shall participate in NERPC Meetings. The invitees by the Committee may also attend the meeting.

19. Decision making and implementation

- 19.1** All decisions of NERPC shall be by consensus.
- 19.2** As per Clause-7 of MoP Resolution dated 3rd December 2021 and subsequent Corrigendum dated 17.12.2021, the decision of the NERPC arrived at for Operation of the Regional Grid and Scheduling and dispatch of electricity shall be followed by North Eastern Regional Load Despatch Centre (NERLDC) subject to the directions of regulations of the Central Commission, if any.
- 19.3** Each constituent shall follow the decision of NERPC and convey to the NERPC Secretariat the follow up action taken on the decision(s) taken in the previous meeting(s). NERPC Secretariat shall compile the follow up action on the decision(s) and place it before the NERPC. Follow up action shall be omitted for those decisions which have been completely implemented.

20. Presiding Authority and the Convener

- 20.1** The Chairperson, NERPC shall preside over the meeting of NERPC.
- 20.2** The Member Secretary, NERPC shall convene the meeting.
- 20.3** If the Chairperson is unable to be present at the meeting for any reason, the senior member from the State (in alphabetical order) present in the meeting shall be nominated by Member Secretary to preside over the meeting.
- 20.4** If the Member Secretary is unable to be present at the meeting for any reason, the next senior most officer of the NERPC Secretariat shall convene the meeting.

21. Recording and finalization of the minutes

- 21.1** The host organization shall get the proceedings of the meeting electronically recorded and handover its copy to the Secretariat. The Secretariat shall keep it as record until the minutes of the meeting get confirmed.

21.2 The minutes of the meeting shall be finalized and circulated to all its members by the Member Secretary, NERPC within 20 working days from the date of the committee Meeting. The minutes shall also be posted on the website of NERPC.

22. Confirmation of the Minutes

Minutes of the NERPC meeting shall be placed in the next meeting for getting confirmed. In case of minutes pertaining to urgent matters, it may be got confirmed by circulation among the members.

CHAPTER-IV

CONSTITUTION & REGULATIONS OF SUB-COMMITTEES OF NERPC

23. Constitution of Sub-Committee of NERPC

23.1 Following Sub-Committees have been constituted by NERPC to assist it in conducting the functions assigned to it in their respective Regulations:

- A. Technical Co-ordination Sub-Committee (TCC)
- B. Operation Co-ordination Sub-Committee (OCC)
- C. Commercial Sub-Committee (CC)
- D. Protection Co-ordination Sub-Committee (PCC)
- E. NER Telecommunication, SCADA & Telemetry Sub-Committee (NeTeST)

23.2 Each Sub-Committee shall make a regulation for the procedure for conducting its meetings and get it approved from NERPC. Each Sub-Committee may amend its procedure as and when it requires and get the amendment approved from NERPC.

23.3 Any of these sub-committees can be discontinued through a Resolution of NERPC.

23.4 NERPC may constitute any other sub-committee that it may deem fit through its Resolution.

23.5 TCC Meeting shall be hosted by member organization as per the roster finalized for NERPC meeting. Special TCC meeting, if any, shall be hosted separately by NERPC Secretariat.

24. Regulations of Sub-Committees

A. (Technical Co-ordination Sub-Committee) Regulations 2024

Drawing powers from the para (10) of the GoI Resolution dated 03.12.2021 and subsequent Corrigendum dated 17.12.2021, NERPC hereby makes the following Sub-Committee called “**Technical Co-ordination Sub-Committee**” (hereinafter referred to as ‘**TCC**’).

1. Functions of TCC:

TCC shall consider issues referred to it by the

- (a) Operation Co-ordination Sub-Committee
- (b) Commercial Sub-Committee
- (c) Protection Co-ordination Sub-Committee
- (d) NER Telecommunication, SCADA & Telemetry Sub-Committee (NeTeST)
- (e) Other groups/committees/task force constituted by NERPC
- (f) Agenda points proposed by the constituent’s concerning operation of regional grid, commercial aspects, inter-state/inter- regional transfer of power, grid stability etc. leading to economy and efficiency in the operation of power system in the region.
- (g) TCC shall consider the matters/issues referred to it by CTU on transmission planning of Eastern Region.
- (h) TCC shall also consider the matters/issues referred to it by NERPC.
- (i) TCC shall assist to implement the decision of the NERPC and provide guidance on formulation of policy matters on regional grid operation, grid security and commercial matters.

2. Composition of TCC:

2.1 TCC shall comprise of one technical person from each of the NERPC member organizations.

2.2 The TCC members shall be at the level of Member/ Director in State Utilities, and Executive Director/ General Manager in CPSUs, Technical Head of Distribution

Company/ Traders/ IPPs, Heads of NLDC & NERLDC, Chief Engineer of CEA and Member Secretary of NERPC.

2.3 Chairperson, NERPC from their concerned State shall appoint the Chairperson TCC. Chairperson, TCC shall be rotated every year from among the States in the same order as Chairperson of NERPC.

2.4 In the event Chairperson, TCC ceases to be a member of TCC, then Chairperson, NERPC will nominate a new Chairperson.

2.5 In the event of change in the Chairperson, NERPC during a year, the incumbent Chairperson, TCC shall continue.

3. Periodicity and date of TCC Meeting

3.1 TCC shall normally meet a day before the NERPC meeting.

3.2 TCC may meet separately also as and when needed to address urgent matter which shall be called a special TCC meeting.

3.3 The date of Special TCC meeting will be decided by Member Secretary, NERPC in consultation with Chairperson, TCC.

4. Hosting the TCC meeting

TCC Meeting will be hosted by member organization as per the roster finalized for NERPC meeting. Special TCC meeting shall be held in consultation with Chairperson TCC.

5. Re-scheduling / Cancellation of Meeting

If a meeting is required to be cancelled or rescheduled, the same shall be intimated to the members at the earliest by telephone / e-mail and also posted on NERPC website.

6. Notice for the Committee meeting and Agenda

- 6.1** Notice for the TCC meeting shall be issued by Member Secretary, NERPC at least three weeks in advance. Member Secretary, NERPC may convene a Special TCC meeting on short notice on any urgent matter in consultation with Chairperson, TCC.
- 6.2** Agenda for TCC meeting shall include issues referred to it by various sub-committees, other groups/committees/task force constituted by NERPC, agenda points proposed by constituents, matters/issues referred by CTU.
- 6.3** Notice may also be issued to non-regular Member organizations of NER to participate in the TCC meeting.
- 6.4** The agenda points proposed by the constituents for the meeting should reach NERPC Secretariat at least 15 days in advance of the meeting.
- 6.5** Member Secretary, NERPC may also put any agenda involving urgent matter/ policy issue directly in consultation with Chairperson, TCC.

7. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of TCC or Sub-Committees shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

8. Quorum of TCC Meeting

The Quorum of the meeting shall be 50% of its members or the persons authorized by the members.

9. Decision making and implementation

- 9.1** All decisions in the TCC shall be taken by consensus. TCC shall decide whether its recommendations will be placed before NERPC for approval or information or refer its decisions to sub-committee(s) for implementation.

9.2 NERLDC shall follow the decision of the TCC concerning scheduling, despatch and operation of the regional grid, provided it is consistent with CERC Regulations/orders.

9.3 Each constituent must ensure the implementation of decision taken in the meeting.

9.4 Each constituent should furnish its “action taken report” on the decision taken by TCC in its next meeting as also in subsequent meeting(s) as per requirement.

10. Presiding Authority and the Convener

10.1 The Chairperson, TCC shall preside over the meeting.

10.2 Member Secretary, NERPC shall be the Co-Chairperson and convener of TCC.

10.3 If the Chairperson is unable to be present at the meeting for any reason, Co-Chairperson of TCC shall preside over the meeting. If Co-Chairperson is not present then the members present shall choose a person among themselves, who shall preside over the meeting.

11. Recording of the minutes

11.1 The host organization shall get the proceedings of the meeting electronically recorded and handover its copy to the Secretariat. The Secretariat shall keep it as record until the minutes of the meeting are got confirmed.

11.2 The minutes of the meeting shall be finalized in consultation with Chairperson, TCC and circulated to all its members by NERPC Secretariat within 20 working days from the date of this meeting. The minutes shall also be posted on the website of NERPC.

12. Confirmation of the minutes

Minutes of the TCC meeting shall be placed in the next meeting for confirmation. In case of minutes pertaining to urgent matters, it may be got confirmed by circulation

B. (Operation Co-ordination Sub-Committee) Regulations 2024

Drawing powers from the para (10) of the GoI Resolution dated 03.12.2021 and subsequent Corrigendum dated 17.12.2021, NERPC hereby makes the following Sub-Committee called “**Operation Co-ordination Sub-Committee**” (herein after referred to as ‘**OCC**’)

1. Functions of OCC:

- 1.1** OCC shall discuss all issues related to operation of the regional grid, power supply position of the region, maintenance schedule for generating units and major transmission lines, operation discipline, operation of Automatic Under-Frequency Relays, grid incidents/disturbances, and the status of implementation of the recommendations of the Inquiry Committees, etc.
- 1.2** OCC shall also discuss any other operational issues as specified in Indian Electricity Grid Code (IEGC) and other CERC regulations.
- 1.3** OCC shall also deliberate upon any matter as referred by TCC or NERPC.

2. Members of OCC:

- 2.1** OCC shall comprise of one technical person from each of the member organisation of NERPC. The OCC members shall be at the level of Chief Engineer or equivalent.
- 2.2** Member Secretary, NERPC shall be the Chairperson of OCC.
- 2.3** Member Secretary, NERPC may co-opt any other person/entity in OCC as special invitee.

3. Periodicity, Place and date of OCC Meeting

- 3.1** The meeting will be held at regular interval of about 4 weeks or earlier, as required.
- 3.2** The place and date of the meeting will be decided by Member Secretary, NERPC.

4. Hosting the OCC meeting

In general, The OCC meeting shall be hosted by NERPC Secretariat., However, in special cases the same may be hosted by any other constituents of NER.

5. Re-scheduling / Cancellation of Meeting

If a meeting is required to be cancelled or rescheduled, the same shall be intimated to the members at the earliest by telephone /e-mail and also posted on NERPC Website.

6. Notice for the Committee meeting and Agenda

6.1 Notice for the Committee meeting shall be issued by Convener at least 10 days in advance.

6.2 The agenda points proposed by the constituents for the meeting should reach NERPC Secretariat at least 7 days in advance of the meeting. NERPC Secretariat shall finalize the agenda and get it posted on the NERPC Website at least 3 days in advance.

6.3 Member Secretary, NERPC may also put any agenda involving urgent matter/policy issue directly.

6.4 Notice may also be issued to non-regular Member organizations of NER to participate in the OCC meeting.

7. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of OCC or Sub-Committees shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

8. Quorum of OCC Meeting

8.1. The Quorum of the meeting shall be 50% of its members or the persons authorized by the members.

8.2. Special invitees by Member Secretary may also attend the meeting.

9. Decision making and implementation

9.1. All decisions in the OCC shall be taken by consensus.

9.2. Each constituent must ensure the implementation of the decisions taken in the meeting.

10. Presiding Authority and the Convener

10.1. Member Secretary, NERPC shall preside over the meeting.

10.2. Superintending Engineer NERPC shall convene the meeting.

10.3. If Member Secretary is unable to be present at the meeting for any reason, the next senior most officer of the NERPC Secretariat shall preside over the meeting.

11. Recording of the minutes

The minutes of the meeting shall be finalized and circulated to all its members by NERPC Secretariat within 10 working days from the date of the meeting. The minutes shall also be posted on the website of NERPC.

12. Confirmation of the Minutes

Minutes of the OCC meeting shall be placed in the next meeting for confirmation. However, in case of any urgency, the minutes may be confirmed by circulation to the members.

C. (Commercial Sub-Committee) Regulations, 2024

Drawing powers from the para (10) of the GoI Resolution dated 03.12.2021 and subsequent Corrigendum dated 17.12.2021, NERPC hereby makes the following Sub-Committee called “**Commercial Sub-Committee**” (herein after referred to as ‘**CC**’).

1. Functions of CC:

Commercial Sub-Committee(CC) shall discuss all commercial related issues viz. energy accounting, schemes required for inclusion in the Bulk Power Transmission Agreements, requirement of power from the new projects, installation of special energy meters and its cost sharing, etc., metering aspects, reviewing of the payments towards DSM charges, treatment of transmission losses, commercial declaration of lines/substation, on request from CTUs, commercial issues in inter-state an inter-regional exchange of power, issues concerning settlement of payments among constituents, if any, etc. and any other matter referred by the TCC/NERPC.

2. Composition of Commercial Sub-Committee (CC):

2.1. Commercial Sub-Committee shall comprise of one person (dealing with commercial matters) each from the constituent organization of NERPC. The CC members shall be at the level of Chief Engineer or equivalent.

2.2. Member Secretary, NERPC shall be Chairperson of the CC.

3. Periodicity, Place and date of CC Meeting

3.1. The meeting will be held at regular interval of about 4 months or earlier, if required.

3.2. The place and date of the meeting will be decided by Member Secretary, NERPC.

4. Hosting the CC meeting

Meetings will be hosted by the member organization as per the roster prepared by Member Secretary, NERPC in consultation with the members of the NERPC.

5. Re-scheduling / Cancellation of Meeting

If a meeting is required to be cancelled or rescheduled, the same shall be intimated to the members at the earliest by telephone / e-mail and also posted on NERPC Website.

6. Notice for the Committee meeting and Agenda

6.1. Notice for the Committee meeting shall be issued by Member Secretary, NERPC at least 15 days in advance.

6.2. The agenda points proposed by the constituents for the meeting should reach NERPC Secretariat at least 10 days in advance of the meeting. NERPC Secretariat shall finalize the agenda and get it posted on the NERPC Website at least 7 days in advance, and shall also circulate the agenda to all of its members.

6.3. Member Secretary, NERPC may also put any agenda involving urgent matter/ policy issue directly.

6.4. Member Secretary, NERPC may convene a meeting on short notice on any urgent matter.

6.5. Notice may also be issued to non-regular Member organizations of NER to participate in the CC meeting.

7. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of CC or Sub-Committees shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

8. Quorum of CC Meeting

8.1. The Quorum of the meeting shall be 50% of its members or the persons authorized by the members.

8.2. Special Invitees by Member Secretary may also attend the meeting.

9. Decision making and implementation

9.1. All decision in the CC shall be taken by consensus.

9.2. NERLDC shall follow the decision of the CC concerning scheduling, despatch and operation of the Regional Grid, provided it is consistent with CERC Regulations/orders.

9.3. Each constituent must ensure the implementation of the decisions taken in the meeting.

9.4. Each constituent should furnish its “action taken report” on the decisions taken by CC in its next meeting as also subsequent meeting(s) as per requirement.

10. Presiding Authority and the Convener

10.1. Member Secretary, NERPC shall preside over the meeting.

10.2. Superintending Engineer, NERPC shall convene the meeting.

10.3. If Member Secretary is unable to be present at the meeting for any reason, the next senior most officer of the NERPC Secretariat shall preside over the meeting.

11. Recording of the minutes

The minutes of the meeting shall be finalized and circulated to all its members by NERPC Secretariat within 10 working days from the date of this meeting. The minutes shall also be posted on the website of NERPC.

12. Confirmation of the Minutes

Minutes of the CC meeting shall be placed in the next meeting for confirmation. However, in case of any urgency, the minutes may be confirmed by circulation to the members.

D. (Protection Co-ordination Sub-Committee) Regulations 2024

Drawing powers from the para (10) of the GoI Resolution dated 03.12.2021 and subsequent Corrigendum dated 17.12.2021, NERPC hereby makes the following Sub-Committee called “**Protection Co-ordination Sub-Committee**” (herein after referred to as ‘**PCC**’).

1. Functions of PCC:

Protection Co-ordination Sub-Committee (PCC) shall discuss all power system protection related issues viz. analysis of system disturbances in the region, review of protective relaying schemes, relay co-ordination islanding schemes, automatic under frequency, load shedding schemes, review of the implementation of recommendation made by the Inquiry Committee of the grid disturbance in the region concerning the above matters, etc. and any other matter referred by the TCC/NERPC.

2. Composition of Protection Co-ordination Sub-Committee

2.1. Protection Co-ordination Sub-Committee shall comprise of one person each from the constituent organization of NERPC. The PCC members shall be at the level of Chief Engineer or equivalent and dealing with power system protection / testing.

2.2. Member Secretary, NERPC shall be Chairperson of the PCC.

3. Periodicity, Place and date of PC Meeting

3.1. The meeting will be held at regular interval of about 4 weeks or earlier, as required

3.2. The place and date of the meeting will be decided by Member Secretary, NERPC.

4. Hosting the PCC meeting

In general, The PCC meeting shall be hosted by NERPC Secretariat. However, in special cases the same may be hosted by any other constituents of NER.

5. Re-scheduling / Cancellation of Meeting

If a meeting is required to be cancelled or rescheduled, the same shall be intimated to the members at the earliest by telephone / e-mail and also posted on NERPC Website immediately.

6. Notice for the Committee meeting and Agenda

- 6.1.** Notice for the Committee meeting shall be issued by Member Secretary, NERPC at least 15 days in advance.
- 6.2.** The agenda points proposed by the constituents for the meeting should reach NERPC Secretariat at least 10 days in advance of the meeting. NERPC Secretariat shall finalize the agenda and get it posted on the NERPC Website at least 5 days in advance, and shall also circulate the agenda to all of its members.
- 6.3.** Member Secretary, NERPC may also put any agenda involving urgent matter/ policy issue directly.
- 6.4.** Member Secretary, NERPC may convene a meeting on short notice on any urgent matter.
- 6.5.** Notice may also be issued to non-regular Member organizations of NER to participate in the PCC meeting, as and when required.

7. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of PC shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

8. Quorum of PCC Meeting

- 8.1.** The Quorum of the meeting shall be 50% of its members or the persons authorized by the members.
- 8.2.** Special Invitees by Member Secretary may also attend the meeting.

9. Decision making and implementation

- 9.1.** All decisions in the PCC shall be taken by consensus.

- 9.2. NERLDC shall follow the decisions of the PC concerning Protection Coordination, Analysis of grid incidences and Disturbance report preparation, etc. of the Regional Grid, provided it is consistent with CERC Regulations/orders.
- 9.3. Each constituent should ensure the implementation of the decisions taken in the meeting.
- 9.4. Each constituent should furnish its “action taken report” on the decision taken by PC in its next meeting, as also subsequent meeting(s) as per requirement.

10. Presiding Authority and the Convener

- 10.1. Member Secretary, NERPC shall preside over the meeting.
- 10.2. Superintending Engineer, NERPC shall convene the meeting.
- 10.3. If Member Secretary is unable to be present at the meeting for any reason, the next senior most officer of the NERPC Secretariat shall preside over the meeting.

11. Recording of the minutes

The minutes of the meeting shall be finalized and circulated to all its members by NERPC Secretariat within 15 working days from the date of this meeting. The minutes shall also be posted on the website of NERPC.

12. Confirmation of the Minutes

Minutes of the PCC meeting shall be placed in the next meeting for confirmation. However, in case of urgency the minutes may be confirmed by circulation to the members

E. (NER Telecommunication, SCADA & Telemetry Sub-Committee) Regulations
2024

Drawing powers from the para (10) of the GoI Resolution dated 03.12.2021 and subsequent Corrigendum dated 17.12.2021, NERPC hereby makes the following Sub-Committee called “**NER Telecommunication, SCADA & Telemetry Sub-Committee**” (herein after referred to as ‘NeTeST’).

1. Functions of NeTeST:

NeTeST Sub-Committee shall meet to deliberate upon Telecommunication, SCADA and Telemetry schemes of NER and issues thereon in accordance with the provisions of Indian Electricity Grid Code.

2. Composition of Telecommunication, SCADA & Telemetry Sub-Committee:

2.1. NER Telecommunication, SCADA & Telemetry Sub-Committee shall comprise of one person each from the constituent organization of NERPC. The NeTeST members shall be at the level of Chief Engineer or equivalent and conversant with Telecommunication, SCADA & Telemetry in the region.

2.2. Member Secretary, NERPC shall be Chairperson of the NeTeST.

3. Periodicity, Place and date of TeST Meeting

3.1. The meeting will be held at regular interval of about 4 months or earlier, if required.

3.2. The place and date of the meeting will be decided by Member Secretary, NERPC.

4. Hosting the TeST meeting

In general, The TeST meeting shall be hosted by NERPC Secretariat. However, in special cases the same may be hosted by any other constituents of NER.

5. Re-scheduling / Cancellation of Meeting

If a meeting is required to be cancelled or rescheduled, the same shall be intimated to the members at the earliest by telephone / e-mail and also posted on NERPC Website immediately.

6. Notice for the Committee meeting and Agenda

6.1. Notice for the Committee meeting shall be issued by Member Secretary, NERPC at least 15 days in advance.

6.2. The agenda points proposed by the constituents for the meeting should reach NERPC Secretariat at least 10 days in advance of the meeting. NERPC Secretariat shall finalize the agenda and get it posted on the NERPC Website at least 5 days in advance and shall also circulate the agenda to all of its members.

6.3. Member Secretary, NERPC may also put any agenda involving urgent matter/policy issue directly.

6.4. Member Secretary, NERPC may convene a meeting on short notice on any urgent matter.

6.5. Notice may also be issued to non-regular Member organizations of NER to participate in the NeTeST meeting, as and when required.

7. Effect of Non-receipt of Notice of Meeting by a Member

The non-receipt of notice by any member of NeTeST shall not invalidate the proceeding of the meeting or any decision taken in the meeting.

8. Quorum of NeTeST Meeting

8.1. The Quorum of the meeting shall be 50% of its members or the persons authorized by the members.

8.2. Special Invitees by Member Secretary may also attend the meeting.

9. Decision making and implementation

9.1. All decisions in the NeTeST shall be taken by consensus.

9.2. NERLDC shall follow the decisions of the NeTeST, provided it is consistent with CERC Regulations/orders.

9.3. Each constituent should ensure the implementation of the decisions taken in the meeting.

9.4. Each constituent should furnish its “action taken report” on the decision taken by NeTeST in its next meeting, as also subsequent meeting(s) as per requirement.

10. Presiding Authority and the Convener

10.1. Member Secretary, NERPC shall preside over the meeting.

10.2. Superintending Engineer, NERPC shall convene the meeting.

10.3. If Member Secretary is unable to be present at the meeting for any reason, the next senior most officer of the NERPC Secretariat shall preside over the meeting.

11. Recording of the minutes

The minutes of the meeting shall be finalized and circulated to all its members by NERPC Secretariat within 15 working days from the date of this meeting. The minutes shall also be posted on the website of NERPC.

12. Confirmation of the Minutes

Minutes of the NeTeST meeting shall be placed in the next meeting for confirmation. However, in case of urgency, the minutes may be confirmed by circulation to the members.

CHAPTER-V

EXPENDITURE OF NERPC

- 25.** MoP communication to CEA vide letter no. A-60016/59/2005 Adm-I dated 23rd February 2006 stipulates “The activities of the Regional Power Committees (RPCs) will be fully financed by the constituent Members with effect from 01.04.2006 and the Central Electricity Authority will take immediate steps in this regard.”
- 26.** MoP communication to CEA vide letter no. F.No.6/10/90-Trans dated 3rd April 2006 stipulates “For a transition period of six months the establishment expenditure of RPC would be met out of the budget of the CEA and the same will be reimbursed by the constituent members of the RPCs. Meanwhile, the constituents of RPCs will finalise the share of expenditure to be borne by the constituents of RPCs so that the RPCs become self-financing. The expenditure met out from the budget and contribution of share by the constituent members will be reviewed by the Ministry of Power, every quarter.”
- 27.** To meet out expenditure of all heads for NERPC Secretariat expenses other than “Salary”, a fund named “NERPC Establishment Fund” has been created and is being maintained by NERPC Secretariat.
- 28.** To meet out the expenses related to sub-committee meetings, any other meetings deemed necessary, workshops, training, etc. and other expenses as approved by the Committee, “NERPC Board Fund” has been created and is being maintained by NERPC Secretariat.
- 29.** NERPC shall make regulations on “NERPC Establishment Fund” & “NERPC Board Fund”
- 30.** The expenses related to NERPC meeting shall be borne by each constituent in respect of the meeting hosted by it (on the basis of roster on its turn).
- 31.** Expenses related to sub-committee meetings and any other meetings/workshops/seminar hosted by NERPC Secretariat shall be met out of the fund named “NERPC Board Fund”,

which shall be maintained by NERPC for this purpose. NERPC shall make regulations on “NERPC Board Fund”.

32. Expenses related to activities as a consequence of functions entrusted under IEGC, other regulations / orders of CERC/MoP/CEA shall be met out of the “NERPC Board Fund” mentioned in para-(29) above.

33. **NERPC (ESTABLISHMENT FUND) REGULATIONS-2024**

33.1. **Name:** The name of the fund shall be “**NERPC Establishment Fund**”.

33.2. **Objective:** The fund shall be utilized to meet out expenditure of all heads for Secretariat expenses other than “Salary”.

33.3. **Operation:** The “NERPC Establishment Fund”, shall be operated by NERPC Secretariat in line with the Chairperson CEA approved “Standard Operating Procedure” (SOP) [refer Appendix-II].

33.4. **Contribution:** All the Members/constituents of NERPC except CEA, NLDC, CTUIL and NERLDC shall contribute in the fund in the beginning of the financial year, in the manner as agreed by the committee. Besides, all non-regular members, participating in various meetings of NERPC shall contribute Participation Fee, on annual basis as per the decision of NERPC forum.

33.5. The Constituents shall deposit the contribution on annual basis by the end of April every year in the Bank Account of the NERPC Establishment Fund, opened and operated by NERPC Secretariat in a schedule commercial bank, the amount intimated by NERPC Secretariat.

33.6. Surplus of a particular year would be retained in the NERPC Establishment Fund or as decided by the Committee. Management of surplus fund shall be at the sole discretion of the Committee.

- 33.7.** NERPC Secretariat shall finalize its head wise annual Internal Budget (except salary) and get its approval in NERPC forum. Quarterly expenditure from the fund would be put up in the NERPC meeting regularly for intimation / approval.
- 33.8.** Expenditure against approved budget, as per para (4), can be made with the approval of Member Secretary, NERPC.
- 33.9.** To meet petty Miscellaneous Expenditure, a revolving fund of Rs 10000/- shall be maintained by an officer nominated by Member Secretary, NERPC. The total Expenditure during a Financial Year shall be restricted to Rs 100000/- under this head.
- 33.10.** The statement(s) of the fund shall be verified by the officer(s) nominated by Member Secretary, NERPC. The officers nominated shall be other than the officers handling the fund. The Member Secretary, NERPC will approve the statement of the fund before placing the same to auditor.
- 33.11.** The fund shall be got audited every year by nominated member(s)(among the constituents of NER) by the Committee.
- 33.12.** Audited Report shall be put up to the Committee for perusal.

34. NERPC BOARD FUND REGULATIONS-2024

34.1. Name: The name of the fund shall be “NERPC Board Fund”.

34.2. Objective: The fund shall be utilized by NERPC for

- i. Expenses related to meetings, workshops, training, seminars etc.
- ii. Expenses related to hospitality extended to officials of constituents and other guests.
- iii. Expenses related to printing and binding works for flex/banner, publication of reports etc.
- iv. Expenses related to discharge of any other functions deemed fit by NERPC.

34.3. Contribution: All the Members/constituents of NERPC except CEA, NLDC, CTUIL and NERLDC shall contribute in the fund in the beginning of the financial year, in the manner as agreed by the committee. Besides, all non-regular members, participating in various meetings of NERPC shall contribute Participation Fee, on annual basis as per the decision of NERPC forum.

34.4. The Constituents shall deposit the contribution on annual basis by the end of April every year in the Bank Account of NERPC Board Fund, opened and operated by NERPC Secretariat in a schedule commercial bank, the amount intimated by NERPC Secretariat.

34.5. Surplus of a particular year would be retained in the NERPC Board Fund or as decided by the Committee. Management of surplus fund shall be at the sole discretion of the Committee.

34.6. Expenditure from NERPC Board Fund can be made with the approval of Member Secretary, NERPC.

34.7. To meet petty Miscellaneous Expenditure, a revolving fund of Rs 10000/- shall be maintained by an officer nominated by Member Secretary, NERPC. The

total Expenditure during a Financial Year shall be restricted to Rs 100000/- under this head.

- 34.8.** The statement(s) of the fund shall be verified by the officer(s) nominated by Member Secretary, NERPC. The officers nominated shall be other than the officers handling the fund. The Member Secretary, NERPC will approve the statement of the fund before placing the same to auditor.
- 34.9.** The fund shall be got audited every year by nominated member(s)(among the constituents of NER) by the Committee.
- 34.10.** Audited Report shall be put up to the Committee for perusal.

CHAPTER-VI

MEMBERS, MEMBERS BY ROTATION, NON-REGULAR MEMBERS & CONTRIBUTION

35. Members of NERPC

GoI Resolution dated 03.12.2021 provides for permanent membership and membership of one year by rotation. As per the GoI Resolution the following organizations shall be permanent member of NERPC:

- (i) Member (Grid Operation & Distribution), Central Electricity Authority (CEA).
- (ii) One representative each of Central Generating Companies, Central Transmission Utility (CTU), Central Government owned Transmission Company, National Load Despatch Centre (NLDC) and the North Eastern Regional Load Despatch Centre (NERLDC).
- (iii) From each of the States in the region, the State Generating Company, State Transmission Utility (STU), State Load Despatch Centre (SLDC), one of the State owned distribution companies as nominated by the State Government.
- (iv) A representative each of every generating company (other than central generating companies or State Government owned generating companies) having more than 1000 MW installed capacity in the region.
- (v) A representative each of every Nodal Agency appointed by the Government of India for coordinating cross-border power transactions with the countries having electrical inter-connection with the region.
- (vi) Member Secretary, NERPC – Convenor

The representative from respective organizations should be either the head of the organization or at least a person not below the rank of a Director on the Board of the company / corporate entity except for Central Public Sector Undertaking (CPSUs) where representative could also be at the level of Executive Director.

36. Members of NERPC by rotation

35.1 The GoI Resolution also provides for membership of NERPC by rotation. The following organizations shall be member of NERPC by rotation for a period of one year.

- (i) One distribution company by alphabetical rotation out of the private distribution companies functioning in the region.
- (ii) A representative of the generating companies having power plants in the region [not covered in para 3(ii) to 3(iv) of GoI] by alphabetical rotation. A representative of one private transmission licensee, nominated by Central Government, operating the Inter State Transmission System, by alphabetical rotation out of such Transmission Licensee operating in the region.
- (iii) One member representing the electricity traders in the region by alphabetical rotation, which have trading volume of more than 500 million units during the previous financial year.

35.2 Wherever a member is represented by rotation, the nomination would be for a period of one year. The level of representation shall be same as is applicable for permanent members.

37. Non-regular members

The non-member utilities, participating in various meetings of NERPC and availing the services of NERPC are the non-regular members.

38. Contribution

37.1 All members except CEA, NLDC, CTU and NERLDC shall contribute to 'NERPC Establishment Fund', 'NERPC Board Fund' and any other fund created by NERPC as per the regulations of respective funds.

- 37.2** The Constituents shall deposit the contribution on annual basis by the end of April every year in the Bank Accounts of NERPC Establishment Fund & NERPC Board Fund, opened and operated by NERPC Secretariat in a schedule commercial bank, the amount intimated by NERPC Secretariat.
- 37.3** Contribution by non-regular member organizations shall be decided by NERPC Forum and the decision shall be communicated to all members by NERPC Secretariat.

CHAPTER-VII

REPORTS BY NERPC SECRETARIAT

39. The following reports shall be prepared and circulated:

Sl. No	Name of the report	Periodicity
1	Power Supply Position	Monthly
2	Annual Report of NERPC	Annual
3.	Regional Load Generation Balance Reports	Annual + Mid-term
5.	Major Grid incident report	As and when required

CHAPTER-VIII

MISCELLANEOUS

40. Saving of inherent Power of the NERPC and Repeal

- 40.1.** Save as otherwise provided in these rules, the North Eastern Regional Power Committee (Conduct of Business) Rules, 2024 is hereby repealed.
- 40.2.** Nothing in these Rules shall bar the NERPC from adopting in conformity with the Act procedure that is at variance with provisions of these Rules, if the NERPC in view of the special circumstances of a matter or class of matters deem it necessary or expedient to deal with such a matter or Class of matters.
- 40.3.** Nothing in these Rules shall expressly or by implication, bar the NERPC to deal with any matter or exercise any power under the Act-for which no Rules have been framed and NERPC may deal with such matters, and functions in a manner it thinks fit.

Annexure-I

Standard Operating Procedure (SOP) **For budgeting and expenditure of RPCs**

1. Budget of RPCs:

- 1.1 RPCs shall decide and collect contribution amount from their member organizations after approval in committee meeting.
- 1.2 RPCs shall finalize its annual internal Budget (except Salary head) and get its approval in committee meeting. Quarterly expenditure from 'RPCs internal budget' shall be put up for intimation/approval in concerned RPCs meeting.
- 1.3 CEA shall provide budget to RPCs for 'Salary' head only.

2. Expenditure of RPCs:

- 2.1 All expenditure of 'Salary' head shall be met by budget provided by CEA. The same shall be reimbursed by RPCs to CEA quarterly in line with MoP letter no. 6/10/90-Trans dtd. 03.04.2006 (**Annexure-1**).
- 2.2 All expenditure of heads other than 'Salary', shall be met by concerned RPCs Fund.

3. Delegation of Financial Power:

- 3.1 Member Secretary, RPC shall have following financial powers for expenditure:

Recurring Expenditure	Upto 10 Lakh (per case)
Non-Recurring Expenditure	Upto 25 Lakh (per case)

- 3.2 For amount more than mentioned above, Member Secretary may incur after prior discussion and approval in respective RPCs meeting.
- 3.3 All type of new construction/project, intended for long duration (such as construction of new building) shall be done after approval of CEA/MoP. For all kind of maintenance work, it shall be done with the approval of MS of respective RPC.

4. IFD for expenditure:

- 4.1 CEA shall be IFD for only those budget heads (Salary) which has been allocated by CEA. For all other expenditure, approvals shall be taken in RPC meeting only.

5. Compliance of government rules:

- 5.1 Any expenditure from RPCs fund shall be done as per GFR and other applicable rules, guidelines and manuals of Central Government.

6. Mode and payment of procurement:

- 6.1 Procurement from RPC Fund shall be done from GeM portal only. Any relaxation of GeM portal may be permissible in accordance with government order/rules only.

7. Creation of Other Specific Funds:

- 7.1 The RPCs may create any other Fund for any specific purpose with approval of RPC committee.

8. Procedure for audit:

- 8.1 Internal audit shall be done by Director level official(s) (not dealing administration matters) of same RPC.
- 8.2 External audit shall be done from a CA Firm.

9. Amendment in SOP:

- 9.1 Amendment in SOP may be proposed after joint discussion by all Member Secretaries of RPCs for approval of Chairperson, CEA.
